



ARTICLE VI. OFFICERS

- Section 1. The officers of the Vassar Club of Washington, D. C. shall be a Chairman, First Vice Chairman, Second Vice Chairman, Secretary, and Treasurer of a Management Committee which shall be the Governing Board of the Club. There may be other officers as specified in the By-Laws.
- Section 2. The election of officers shall be by ballot at the Annual Meeting. Notice of such elections shall be given to the membership twenty-one (21) days prior to the Annual Meeting. The Annual Meeting notice shall include a mail-in ballot which may be used to vote. Written ballots must be received by the day of the Annual Meeting
- Section 3. In addition to the duties delineated by the By-Laws, the duties of the officers shall be such as usually pertain to their respective offices and such additional duties as may be designated by the Management Committee.

ARTICLE VII. MANAGEMENT COMMITTEE; OTHER COMMITTEES

- Section 1. The Management Committee shall consist of the officers of the Club. The Chairmen of Club Committees shall serve as ex-officio, voting members. The retiring Chairman shall serve as an ex-officio, non-voting member for one year. The duties of the Management Committee shall be to manage the affairs of the Club and such other duties as usually pertain to executive committees.
- Section 2. There shall be standing committees as enumerated in the By-Laws.

ARTICLE VIII. AMENDMENTS

This constitution may be amended by a majority vote of those voting at the meeting set for the purpose and the mail-in ballots received by the day before the meeting, provided that notice of the proposed amendment and of the meeting be sent out to the members twenty-one (21) days in advance of the meeting, and further provided that the amendment be ratified by a two-thirds vote of the Management Committee.

ARTICLE IX. BY-LAWS

By-Laws shall be adopted by the Management Committee pursuant to this constitution and may be amended at any meeting of the Management Committee with the approval of a majority of the members present, provided that notice of the proposed amendment and of the meeting be given the Management Committee members at least fourteen (14) days in advance of the meeting.

ARTICLE X. PROSCRIBED ACTIVITIES; DISSOLUTION

- Section 1. The Club shall not have or exercise any power or authority either expressly, by interpretation, or by operation of law, nor shall it directly or indirectly engage in any activity that would prevent it from qualifying (and continuing to qualify) as an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law), contributions to which are deductible for federal income tax purposes.
- Section 2. No part of the net earnings of the Club shall inure to the benefit of or be distributable to its officers, members or other private persons, except that the Club shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II hereof.
- Section 3. No substantial part of the activities of the Club shall consist of carrying on propaganda, or otherwise attempting to influence legislation; nor shall it in any manner or to any extent participate in, or intervene in (including the publishing or distributing of statements) any political campaign on behalf of any candidate for public office.
- Section 4. Neither the whole, nor any part or portion, of the assets or net earnings of the Club shall be used. nor shall the Club ever be organized or operated, for purposes or objects other than those stated in Article II hereof.
- Section 5. In the event of termination, dissolution, or winding up of the Club in any manner or for any reason whatsoever, its remaining assets, if any shall be distributed exclusively for the purposes stated in Article II hereof, or to one or more organizations described in Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law) in such manner as the Management Committee shall determine.

**BY-LAWS**  
to the Constitution of the  
Vassar Club of Washington, D. C.

ARTICLE I. MEMBERSHIP

Section 1. Active Members: All persons who have ever studied at Vassar College shall become members upon payment of dues, and shall then be entitled to all the rights and privileges of the Vassar Club of Washington, D.C. Each member has one vote.

Section 2. Honorary Members: Persons who have shown substantial interest in Vassar affairs may be designated honorary members by a three-fourths vote of members present at the annual meeting of the Club. Honorary members may neither vote nor hold office.

ARTICLE II. MEETINGS

Section 1. The number of meetings of the Club shall be determined by the Management Committee.

Section 2. Notice of a meeting, except the annual meeting and meetings at which Constitutional amendments may be voted, must be given to the membership at least seven (7) days prior to the date of the meeting. Notice of such other meetings must be given at least twenty-one (21) days prior to the date of the meeting.

Section 3. There is no quorum requirement for any meeting of the Club.

Section 4. Unless otherwise specified in the Constitution or these By- Laws, a simple majority of members present shall be sufficient to approve any matter brought to a vote.

Section 5. The Management Committee shall meet on a regular basis, no less than every six weeks.

ARTICLE III. OFFICERS

Section 1. In addition to the duties described in Section 2 hereafter, the duties of the officers shall be such as usually pertain to their respective offices and such additional duties as may be designated by the Management Committee.

Section 2. The Club shall have the following officers:

(a) Chairman. The Chairman shall chair the Management Committee and serve as a member, ex-officio, of all other club committees. The Chairman shall serve a term of no more than two consecutive years.

(b) First Vice Chairman. The First Vice Chairman shall stand in for the Chairman as needed and shall exercise oversight responsibilities for certain committees as designated by the Chairman. The First Vice Chairman shall serve no more than two years and shall succeed the Chairman upon the expiration of the Chairman's eligibility to serve, as set forth herein, or other vacancy of the Chair, until a Chairman is elected in accordance with these By-Laws.

(c) Second Vice Chairman. The Second Vice Chairman shall stand in for the First Vice Chairman as needed and shall exercise oversight responsibilities for certain committees as designated by the Chairman. The Second Vice Chairman shall serve no more than 3 years, and is eligible, but not required, to chair any of the standing committees.

(d) Secretary

(e) Treasurer

At the discretion of the Management Committee, the positions of Secretary and Treasurer may be shared and a Senior Advisor may be appointed.

Section 3. The Club shall have the following standing committee chairmen, appointed by the Chairman, subject to approval by the Management Committee:

(a) Admissions

(b) Scholarship Development

(c) Program

(d) Communications

(e) Recent Graduates

(f) Nominating. The Nominating Committee shall assist each committee chairman to select a co-chairman and other members to assist in the successful planning and execution of its respective duties. In addition, the Management Committee may establish such additional committees as it shall deem advisable from time to time to operate as designated until the sooner of their dissolution by vote of the Management Committee or the next Annual Meeting.

ARTICLE IV: ELECTIONS AND TERMS OF OFFICE

- Section 1. The Nominating Committee shall present a slate of candidates for those offices to be filled.
- Section 2. Nominations from the floor shall be solicited and accepted, if seconded, providing the consent of the nominee has been obtained.
- Section 3. If there are nominations from the floor, voting shall be by secret ballot and a simple majority shall be sufficient for election. If no nominee receives a simple majority, the two nominees who received the highest number of votes shall compete in a run-off election.
- Section 4. In the event of a vacancy in any office, with the exception of the Chairmanship, the Management Committee shall appoint a member to fill the unexpired term.
- Section 5. The Chairman, Second Vice Chairman, and Secretary shall be elected in even numbered years. The First Vice Chairman and Treasurer shall be elected in the alternate year.
- Section 6. The term of office for all offices shall be two years except where noted otherwise. Officers shall not serve more than two consecutive terms.
- Section 7. All officers shall assume their duties on July first following their election.

ARTICLE V. MANAGEMENT COMMITTEE

- Section 1. The Management Committee shall consist of the officers of the Club.
- Section 2. Four members of the Management Committee shall constitute a quorum.

- Section 3. Each member shall have one vote.
- Section 4. A simple majority of those present shall be sufficient to approve any matter brought to a vote.
- Section 5. The Management Committee shall set the amount of annual dues, may devise a graduated schedule if desired, and shall designate the time of collection.  
The Club representative to meetings of the AAVC shall be appointed by
- Section 6. the Management Committee.
- Section 7. The Management Committee shall appoint a nominating committee consisting of no fewer than five members to select a slate of officers for each election. No more than two members of the Management Committee shall serve on the Nominating Committee. The Nominating Committee shall be chaired by the Second Vice Chairman. The members of the committee shall represent classes from no fewer than four different decades.
- Section 8. The Management Committee has the authority, power, and responsibility to conduct the affairs of the Club in any manner not inconsistent with the Constitution or these By-Laws.

#### ARTICLE VI. FISCAL YEAR

The fiscal year of the Club shall be from July 1 to June 30.

#### ARTICLE VII. ADVISORY COUNCIL

The Management Committee may appoint an Advisory Council of one alumnae/i representative from each decade or five-year period to meet with the Management Committee twice yearly to discuss topics of current interest to the College and the alumnae/i. Current and past trustees and AAVC directors will be members of the Council, and at-large members may also be chosen by the Management Committee. The purpose of the Council is to draw on the expertise of a broad spectrum of graduates who may not otherwise have time for Club activities.